



Graduation Clearance Program

Dec., 2021

학사팀

Educational Affairs Team

[Student] Adding Additional Information

Application										
No.	Application Year	Application Term	Application Date	Application Type	Status	Result of	Present Condition	Additional Information	출입장산	Delete
1	2020	2nd Semester	2020.09.03	Application for Graduation	In Progress		Details	ADD	(Undergraduate School) (Graduate School) (Attached Institution) (Research Institute)	

[Undergraduate] Students enrolled in 8th semester or after will apply for graduation in the beginning of the semester. Students should click 'Add' and input additional information regarding graduation.

[Graduate] All Graduate-to-be Students can apply and add information.

[Student] Additional Information input related to graduation

개인정보 수집/이용 내역 고지사항 및 활용 동의서

UNIST would like to collect and use personal information as follows to conduct graduates statistics survey, graduation career status survey and provide customized information.

1. Notice of personal information collection and usage details.

- Reasons for collecting personal information: Career status survey for graduates

- Personal information items: Name, Student ID, Affiliation, Degree Program, Mobile Phone number, E-mail address, and career status after graduation.

- Evidence for collection: Higher Education Act Article 11-3, Enforcement Decree of the Higher Education Act Article 4-5, Guidelines on the Survey of Education Statistics, and Special Act on the Disclosure of Information by Educational Institutions.

▶ In accordance with Article 15-1 of the Personal Information Protection Act, we inform you that personal is collected and used as above without the consent of individual.

2. Consent to collect and use personal information.

1) Purpose of collecting and using personal information: Providing customized information

2) Items of personal information to be collected and used: Name, Student ID, Affiliation, Degree Program, Mobile Phone Number, E-mail address, career status after graduation

3) Period of retention and use of personal information: 5 years after graduation.

▶ You have the right to refuse consent to the collection and use of personal information above. However, if you do not agree, you may be subject to some restrictions in relation to smooth delivery of services.

☐ Agree ☐ Disagree

소프트웨어 관리 지침 관련 확인

Graduates' use of software is prohibited upon graduation; in the event that unauthorized use by graduates is discovered, UNIST shall not bear any responsibility for any problems that may occur. If the university has suffered property damage, all costs incurred should be borne by the graduate.

☐ Confirm

동문회 소식, 발전기금, 뉴스레터 관련 정보 발송을 위한 개인정보 추가 수집 관련 안내

UNIST collects and uses personal information as follows for graduates who wish to get informed of alumni association, UNIST development fund guidance, and newsletter subscriptions. Please read the contents carefully and decide whether to agree or not.

1. Collecting items: E-mail address(Except UNIST e-mail), Home Address

2. Purpose of collecting and using personal information: Notification of Alumni Association & Development fund, and newsletter delivery.

3. Period of use of personal information: Until the request is cancelled.

[Request for cancellation or information edit: [Development Fund, Alumni Association: Development Fund Team 052-217-1282], [Newsletter: Public Relations Team 052-217-1231]]

4. You have the right to disagree with collection and use of personal information, but if you do not agree, you will not be able to receive the service.

E-mail (Except UNIST e-mail): ☐ Agree ☐ Disagree

Address: ☐ Agree ☐ Disagree

☒ Confirm

1) Consent to the collection and use of personal information

- For Career Status survey for graduates
- To provide customized information

2) Confirmation of Instructions on Software Management

- In principle, graduates' use of software is prohibited. Related announcement is provided.

3) Guidance on the collection of additional personal information for sending information related to alumni news, development funds, and newsletters.

- Announcement regarding Alumni association, Development fund, Newsletter.

[Student] Additional Information input related to graduation

Career after Graduation

*Notice: Each School office may contact after graduation for Career survey

*Please input "Undecided" if anything haven't been decided.

Career after Graduation: ☒ Domestic employment ☐ Overseas employment ☐ Military ☐ Graduate School(Domestic) ☐ Graduate School(Overseas)
☐ agriculture, forestry, fishery ☐ personal creative activity ☐ 1 person start-up ☐ freelancer ☐ Etc

* Name of the com... :

* Category:

* Workplace:

* Name of Depart... :

* Date of Employm... :

* E-mail(Not UNIS... :

* Phone:

Attendance Information

Commencement Ceremony is planned at Feb. Please refer to Portal or UNIST Homepage for detail schedule.

Please input e-mail address and phone number for commencement ceremony notification.

* RSVP: ☒ Attend ☐ Absent

Gown Size: E-mail:

Phone:

4) Career after graduation

- Career input for career survey after graduation
- If you can't find the name of the company and university, please contact student affairs Team

5) Commencement ceremony attendance information

- Survey for attendance, Gown size.

[Students] Graduation Clearance System

All graduate-to-be students should apply for graduation clearance program.

Confirmation of
Overdue books,
overdue fee
〈Library Team〉

Disposal of
Dangerous Goods
〈Laboratory Safety
Team〉

Laboratory
Notebook Return
〈Research Management
Team〉

Dormitory Fee
〈생활지원팀〉

1) Confirmation of overdue books, overdue fee

- You should return all books and pay overdue fee.
- Inquiry: Library Team (052-217-1406)

2) Disposal of Dangerous Goods

- In the case of laboratories dealing with dangerous materials, students should dispose those dangerous goods in appropriate procedures.
- Inquiry: Laboratory Safety Team(052-217-1545)

3) Research Note Return

- All distributed research notes must be returned.
- Inquiry: Research Management Team(052-217-1454)

4) Dormitory Fee payment

- All unpaid dormitory fees should be paid
- Inquiry: Student Residence Team(052-217-4255)